

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, August 14, 2023 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, August 14, 2023 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Lisa Robinson
Erica Malone
Teresa Kinzer
Brad Bennett

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Added Addendum -

Item #7 SUPERINTENDENT'S REPORT - Dr. Bailey

B(2). Unpaid Leave of Absence for Kasey Rickman, custodian
from July 31, 2023 through August 31, 2023

F. Employment for 2023-2024:

3. Taylor Alsop – **Correction** from K-12 Prevention Coordinator to substitute teacher, pending licensure
33. Lynn Parks – Educational aide (study hall), pending background checks and licensure

Item #11 NEW BUSINESS

A. Appointment of Delegate for OSBA Annual Meeting - The board shall appoint a board member as a delegate to the Annual Business Meeting of the Ohio School Boards Association to be held on Monday, November 13, 2023 at 2:30 p.m. in the Union Station Ballroom at the Greater Columbus Convention Center.

- Item #7 SUPERINTENDENT'S REPORT - Dr. Bailey**
H. Memorandum of Understanding for Teacher Apprenticeship Program with Program Participants through BloomBoard and University Partners. See as attached. **(Revised/Corrected MOU)**

K. Rental and Facility Use Requests:

3. Kristy Bowers of the Fayette County Chamber of Commerce is requesting use of the Washington Middle School gym and outside space to host their first Fayette County Business Showcase on Thursday, September 21, 2023 from 10 AM – 6PM. A liability policy has been requested. **(Removed from Agenda)**

NEW BUSINESS (Agenda Item 11)

- B. Pre-School update – collaboration and partnership with Head Start in process (Added to Agenda)**

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the July 10, 2023 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2023-64

Mr. Upthegrove moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
 (5 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Vision 2028 – Dr. Tom Bailey**
- **Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

- A. Replace Job Description of Director of Preschool and Behavioral Supports with K-12 Prevention Coordinator (from administrative to certificated):** See as attached.
- B. Non-Acceptance of Contract for 2023 – 2024:**
 1. Jessica Haines – Team leader, CH, Sp Ed
 2. Kasey Rickman – Unpaid Leave of Absence - Custodian from July 31, 2023 through August 31, 2023
- C. Rescission of Contracts for 2023-2024:**
 1. (Joshua) Cade Harper – 6th grade math teacher at Washington Middle School

2. Skye Nichols – 4th grade math/science at Belle Aire Intermediate School

D. Resignations:

1. Reagan Baker – Educational aide, effective August 2, 2023
2. Kacy Eplin – Educational aide (library), effective August 2, 2023
3. Kendal Fawley – Educational aide, effective August 7, 2023
4. Tylar Griffith – Educational aide, effective August 10, 2023
5. Susan Harker – Educational aide, effective August 2, 2023
6. Rebecca Puckett – Educational aide, effective August 7, 2023

E. Change of Status for 2023-2024:

1. Evalena Rickman from substitute educational aide to educational aide

F. Employment for 2023-2024:

1. Eric Ely – Math teacher at Washington High School (pending background checks)
2. Meredith Hooper – 9th grade English teacher at Washington High School
3. Taylor Alsop – Substitute Teacher (pending licensure)
4. Trevor Mustain – At-risk remedial tutor at WMS & WHS, \$150.00 per day and 7 hours per day
5. Jeff Bennett – Academy monitor at WHS, \$150.00 per day and 7 hours per day

Substitute Teachers

6. Hunter Coil (pending licensure)
7. Cade Harper
8. Skye Nichols (pending licensure)
9. Reagan Baker
10. Tylar Griffith
11. Jessica Chase
12. Jami Conway-Flint
13. Ashley Fluent
14. Robin High
15. Amber “Nicki” Jenkins
16. JoAnne Vincent
17. Mary Weddington
18. Katrina Williams
19. Amy Zurface

Supplemental Contracts

20. Kim Wyant – TBT leader, Cherry Hill
21. Stephenie Starkey – Team leader, CH, Sp Ed

Classified Contracts

22. Charity Eggleton – Technology instructor
23. Pam Carper – Substitute cook
24. Ryan Barton – Educational aide
25. Samantha Marrero – Educational aide
26. Deanna Hecoax – Educational aide
27. Amanda Joseph – Educational aide (pending permit)
28. Shari Mack – Educational aide (library)
29. Kacy Eplin – Substitute secretary and substitute educational aide, effective August 14, 2023

30. Tammy Brown – Substitute secretary

Extended Service

31. Amy Brown – as the Director of Curriculum, Instruction and Assessment, up to 23 days, effective July 11, 2023

32. Stephenie Starkey – 5 extended days paid at the daily rate from August 1 – August 12, 2023 for the purpose of planning, training and reorganizational of meeting facilitation for special education

33. Lynn Parks – Educational aide (study hall), pending background checks and licensure

The Superintendent recommended the approval of the following instructional items:

G. Memorandum of Understanding for Partial Paid Professional Internship with Ohio University for Fall Semester 23/24. See as attached.

H. Memorandum of Understanding for Teacher Apprenticeship Program with Program Participants through BloomBoard and University Partners. See as attached.

The Superintendent recommended the following service items:

I. School Resource Office – Pilot- Memorandum of Understanding with Washington Court House Police Department. See as attached.

J. Service Agreement with Hamilton County Educational Service Center for Instructional Technology Integration Coaching and PD Support. See as attached.

The Superintendent recommended the approval of the following operational items:

K. Rental and Facility Use Requests:

1. JT Bunch of the Blue Lion QB Club requested the use of Gardner Park for a fundraiser flag football tournament on Sunday September 17, 2023. A current liability policy has been received.
2. Rev. Dan McLean of Court House Nazarene Church requested the use of a classroom or library at Belle Aire Intermediate School to begin the Good News Club after school for third graders beginning Wednesday September 13, 2023 for six weeks. They will require signed parent permission forms and parents will be responsible for pickup afterwards. They will have trained volunteers with background checks. A current liability policy has been received.

The Superintendent recommended the approval of the following athletic items:

L. Resignation of Athletic Supplemental Contracts:

1. Eric Downey – Assistant football coach, effective July 19, 2023
2. Tyler Flora – Assistant football coach, effective July 21, 2023
3. Ryan Noble – Assistant football coach, effective July 21, 2023

M. Non-Acceptance of Athletic Supplemental Contract:

1. Connie Zoodsma – Game worker

N. Athletic Supplemental Contract Employment:

1. Ashley Burden – Assistant girls soccer coach, effective July 18, 2023
2. Jessie Lewis – Assistant volleyball coach, effective July 11, 2023
3. Todd Keaton – Assistant football coach, ½ contract, effective August 2, 2023
4. Ryan Barton – Assistant football coach, effective August 2, 2023
5. Alan Preston – Assistant football coach, effective August 2, 2023
6. Roger Wilson- Volunteer football coach, effective July 14, 2023
7. Mike Phillips – Volunteer middle school football coach, effective July 16, 2023

O. Athletic Supplemental Change of Status Contracts:

1. John Moon from volunteer football coach to assistant football coach ½ contract, effective August 2, 2023
2. Allen Hoosier from assistant football coach ½ contract to assistant football coach full contract, effective August 2, 2023

Motion 2023-65

Dr. Camp moved to accept the Superintendent's report A-O.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the financial reports for July 2023.

B. The Treasurer recommended acceptance of the following donations:

1. \$5.00 – Board Member Support
2. \$100.00 – First Presbyterian Church – Big Blue Bus
3. \$350.00 – Fayette County Public Health – Health & Benefits Fair
4. \$1,000.00 – Walmart- Health Fair Breakfast
5. \$3,910.14 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship

C. The Treasurer recommended acceptance of the following funds:

1. \$184.40 – Auditor of State – School Management Services/EMIS ITC/OECH ITC/K-12 Connectivity/EdTech subsidy payments
2. \$264.80 – Auditor of State – Elementary and Secondary School Emergency Relief Fund
3. \$3,822.00 – Auditor of State – Title I Expanding Opportunities
4. \$8,468.26 – Auditor of State – Improving Teacher Quality
5. \$11,783.67 – Auditor of State – ARP IDEA
6. \$13,979.36 – Auditor of State – Title IV Part A Student Support & Academic Enrichment Programs

7. \$13,991.11 – Auditor of State – Comprehensive Literacy State Development
 8. \$15,225.39 – Auditor of State - Elementary and Secondary School Emergency Relief Fund
 9. \$16,874.63 – Auditor of State - Title IV Part A Student Support & Academic Enrichment Programs
 10. \$17,585.00 – Auditor of State – Title V-B Rural and Low Income
 11. \$21,550.00 – Auditor of State – Title I – Non-Competitive School Improvement
 12. \$48,140.29 – Auditor of State – IDEA Part B Grants
 13. \$57,384.47 – Auditor of State – Title I- Disadvantaged Children
 14. \$76,400.04 – Auditor of State – ARP Homeless
 15. \$258,061.00 – Auditor of State - Elementary and Secondary School Emergency Relief Fund
- D.** The Treasurer recommended approval of the student activity budgets for 2023-2024. See attached.
- E.** The Treasurer recommended the acceptance of the tax rates as established by the Fayette County Budget Commission as attached.
- F.** The Treasurer recommended the employment of Adam Bailey as a substitute teacher.

Motion 2023-66

Mr. Chrisman moved to accept the Treasurer's report A-F.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea (5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Teresa Kinzer – regarding Valedictorian and Salutatorian recognition at Washington High School last year

OLD BUSINESS (Agenda Item 10)

A. Facility Updates

NEW BUSINESS (Agenda Item 11)

- A.** Appointment of Delegate for OSBA Annual Meeting - The board appointed Dr. Camp as delegate to the Annual Business Meeting of the Ohio School Boards Association to be held on Monday, November 13,

2023 at 2:30 p.m. in the Union Station Ballroom at the Greater Columbus Convention Center.

Motion 2023-67

Mr. Upthegrove moved to accept the approval of Zach Camp as delegate to the Annual Business Meeting of the Ohio School Boards Association.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Garrison declared the motion carried.

B. Pre-School update – collaboration and partnership with Head Start in process

ANNOUNCEMENTS (Agenda Item 12)

A. New Students and Kindergarten Registration -Enrollment for new students K-12 can be done using OneView Online Registration. Full details are on the school website under “registration”.

B. OneView – Each school year, we ask parents and guardians of all currently enrolled students to update any changes in a student’s address, phone number, contacts, medical information, permissions and any other important information. Updated school handbooks and bus routes are found here as well. It is mandatory that this update is done every school year.

C. Meal Prices for the 2023- 2024 are as follows: Student Breakfast – \$1.50; Reduced Breakfast – no cost to parents; Student Lunch – Grades K-5 - \$2.75; Student Lunch – Grades 6-12 - \$3.00; Reduced Lunch – no cost to parents; Milk – 50 cents; Adult Lunch - \$5.00. All families should complete 1 meal application per family, unless a letter is received stating that the children will already receive free meals by direct certification. Meal applications are found online on the school website, in your OneView account or paper copies are available in every building.

D. School Hours: The school hours for each building are:

Cherry Hill Primary School (Grades PS-2) 8:30 AM – 3:00 PM

Belle Aire Intermediate School (Grades 3-5) 7:50 AM – 2:35 PM

Washington Middle School (Grades 6-8) 7:20 AM – 2:05 PM

Washington High School (Grades 9-12) 7:20 AM – 2:05 PM

E. School Opening Details: The first day of instruction on the district calendar is Thursday, August 17, 2023. **For students at Cherry Hill Primary School, Belle Aire Intermediate School and Washington Middle School**, in order to accommodate parent/student orientations at those buildings, the staggered start details

are as follows: Thursday, August 17, Friday August 18 and Monday August 21 are parent/student orientation days with appointments established in advance between teachers and parents. Therefore, the first day in the classroom for all K through 8th grade students will be Tuesday, August 22. For kindergarteners at Cherry Hill Primary School, students with the last names beginning with A-M will attend on Tuesday, August 22 and students with the last names beginning with N-Z will attend on Wednesday, August 23. All kindergarten students will be together in their classrooms on Thursday, August 24.

EXECUTIVE SESSION (Agenda Item 13)

Motion 2023-68

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(5 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 8:03 PM

Reentered Regular Session at 9:11 PM

ADJOURNMENT (Agenda Item 14)

Motion 2023-69

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea
(5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 9:11 PM

ATTEST
President



Treasurer

